

Town of Plymouth
W9902 State Road 82, Elroy, WI 53929

Minutes of Regular Monthly Board Meeting

May 13, 2024

6:00p.m. —6:54p.m.

Town Officials Present: Chairman Lee Herek; Supervisor—Robert Manson; Supervisor Amy VanderMark; Clerk—Betty Manson; and Treasurer—Linda Leverenz.

Town Officials Absent: None

Others Present: Patrolman—Wayne Rittenhouse and Charlotte Rittenhouse.

CALL THE MEETING TO ORDER: Herek called the regular monthly board meeting to order at 6:00p.m.

PLEDGE OF ALLEGIANCE: Pledge of allegiance was recited by all present.

ROLL CALL VOTE: A VanderMark—Aye; R Manson—Aye and L Herek—Aye.

VERIFICATION OF POSTING: Betty Manson verified that she had properly posted at 3 public places within the town of the May 13, 2024, meeting.

APPROVAL OF AGENDA IN ANY ORDER: *Motion was made by R Manson to approve the agenda as presented, 2nd by VanderMark.. Motion Carried.*

PUBLIC INPUT: C Rittenhouse commented that everything is looking good in the town.

MINUTES: *Motion was made by R Manson to approve the regular town board meeting minutes held on April 8, 2024, and a special board meeting minutes held on April 23, 2024 as presented, 2nd by VanderMark. Motion Carried.*

READING OF THE TREASURER’S REPORT: Leverenz read the Treasurer’s April 2024 report.

REVIEW VOUCHERS: The board reviewed the vouchers that the clerk had prepared. Nothing new from their packet.

PAYMENT OF MONTHLY VOUCHERS:

General Account:

22 Checks: #10111-10132

2 EFTs: 853—854

Payroll: 9 Checks—P2086—P2094

Totaling: \$24,388.13

LGIP (Local Government Investment Pool)

1 EFT: 855

Transfer to Gen Acct

Totaling: \$25,000.00

Royal Bank Prime Flex Acct:

No Activity

ARPA Royal Bank CD- Acct:

No Activity

Motion was made by VanderMark to approve the payments to the above vouchers from May 13, 2024, as presented, 2nd by R Manson. Motion Carried

TREASURER’S REPORT: *Motion was made by R Manson to approve the April 2024 treasurer’s financial reports as presented, 2nd by VanderMark. Motion Carried.*

LAND DIVISION ORDINANCE: Herek stated the Land Division Ordinance 2024-103 is moving forward creating the minimum lot size to increase to 20 acres from 5 acres. This Ordinance will be in effect if passed on August 1, 2024. *Motion was made by VanderMark to approve the Land Use Ordinance 2024-103 repealed, amended, and re-created Ordinance 2019-103. This newly enacted ordinance will increase the minimum lot size for land divisions to 20 acres, 2nd by R Manson. Clerk took roll call: R Manson—Aye; VanderMark—Aye; and Herek—Aye. Motion Carried.*

PATROLMAN’S REPORT/JENSEN ROAD: Rittenhouse reported that the roads are in good order. He graded the gravel roads all day. Herek instructed the patrolmen to patch all the roads that will be seal coated first. R Manson stated there are several roads that need to be patched. Herek stated that the new tractor/mower will arrive next week.

DISCUSS ROAD TOUR/SEAL COATING: Herek handed out a road list for 2024. The following roads were discussed. Delaney Lane--\$11,312.37; Larson Road--\$5,096.00; Tunnel Hill Road\$25,867.89; and Lee Road--\$2,543.80. Totaling: \$44,820.06. *Motion was made by VanderMark to approve to seal coat Delaney; Larson; a portion of Tunnel Hill; and a small portion of Lee roads, 2nd by R*

Manson. Motion Carried.

ARPA (AMERICAN RESCUE PLAN ACT): B Manson completed the yearly report for ARPA. B Manson stated that the town should transfer the ARPA-LGIP Account #2 to LGIP Account #1. The \$62,669.88 should also be put in the Road Maintenance Reserve Acct.

BUILDING/DRIVEWAY/CAMPING PERMITS/ROAD RIGHT-OF-WAY PERMIT/SURVEY MAPS/PLOT PLANS/FIRE SIGNS/CEMETERY LOTS:

Building Permits:

Ann Stiemke to construct a 26' x 40' shed located at W10386 Severson Ln *Motion was made by R Manson to approve this building permit, 2nd by VanderMark. Motion Carried.*

Kimberly Thomure to construct a 30' x 45' shed located at N3998 Good Hill Rd. *Motion was made by R Manson to approve this building permit, 2nd by VanderMark. Motion Carried*

Ray McCaughry to construct a 12' x 20' shed located at N4886 Oak Valley Ln *Motion was made by R Manson to approve this building permit, 2nd by VanderMark. Motion Carried*

ADJOURNMENT: *Motion was made by R Manson to adjourn the regular board meeting at 6:54, 2nd by VanderMark. Motion Carried.*

Herek declared the meeting adjourned.

Meeting Adjourned.

Respectfully submitted,

Betty Manson, Clerk