

Town of Plymouth
W9902 State Road 82, Elroy, WI 53929

Minutes of Regular Monthly Board Meeting

January 9, 2024

6:00p.m. —6:58p.m.

Town Officials Present: Chairman Lee Herek; Supervisors—Robert Manson & Amy VanderMark; Clerk—Betty Manson; and Treasurer—Linda Leverenz.

Town Officials Absent: None

Others Present: Patrolman—Wayne Rittenhouse.

CALL THE MEETING TO ORDER: Herek called the regular monthly board meeting to order at 6:00p.m.

PLEDGE OF ALLEGIANCE: Pledge of allegiance was recited by all present.

ROLL CALL VOTE: A VanderMark—Aye; R Manson—Aye and L Herek—Aye.

VERIFICATION OF POSTING: Betty Manson verified that she had properly posted at 3 public places within the town of the January 9, 2024, meeting.

APPROVAL OF AGENDA IN ANY ORDER: *Motion was made by R Manson to agenda as presented, 2nd by VanderMark. Motion Carried.*

PUBLIC INPUT: Herek stated the Juneau County 911 Coordinator- Jeremy Bonikowski had sent an application for a grant for a transfer switch hook ups at fuel pump locations. The board would like to talk to the Juneau County Highway Commissioner-Travis Schultz to see if this is something the County is doing.

MINUTES: *Motion was made by VanderMark to approve the regular town board meeting minutes held on December 20, 2023, as presented, 2nd by R Manson. Motion Carried.*

READING OF THE TREASURER’S REPORTS: Leverenz read the Treasurer’s December 2023 report.

REVIEW VOUCHERS: The board reviewed the vouchers that the clerk had prepared. Nothing new from their packet.

PAYMENT OF MONTHLY VOUCHERS:

General Account:

14 Checks: #10044-#10057

4 EFTs: 823--826

Payroll: 2 Checks—P2055—P2056

Totaling: \$28,959.73

LGIP (Local Government Investment Pool)

1 EFT: 828 Transfer to Gen Acct

Totaling: \$29,000.00

Royal Bank Prime Flex Acct:

6 EFT’s: 818++822, & 827

Transfer to LGIP Acct

Totaling: \$405,527.70

ARPA Royal Bank CD- Acct:

No Activity

B Manson explained the tax error that the assessor Bob Madvig had made with the property owned by Douglas and Judith Green regarding the sale of the Midor property. The Greens were over assessed. The Town of Plymouth will have to pay \$8,736.82 for that overpayment; the Town will get reimbursed by the State next year.

Motion was made by R Manson to approve the payments to the above vouchers from January 8, 2024, as presented, 2nd by VanderMark. Motion Carried

TREASURER’S REPORT: *Motion was made by VanderMark to approve the December 2023 treasurer’s financial reports as presented, 2nd by R Manson. Motion Carried.*

ORDINANCE 2024-101: The board reviewed Ordinance 2024-101. *Motion by VanderMark to approve Ordinance 2024-101, 2nd by R Manson. B Manson took roll call vote: VanderMark—Aye; R Manson—Aye; & Herek—Aye. Motion Carried.*

APPOINT PLANNING COMMISSION MEMBER: Herek stated that he had contacted Trystan Houzner to see if he would like to be a member of the Town of Plymouth’s Planning Commission. Houzner stated that he would. *Motion was made by R Manson to appoint Trystan Houzner to the Town of Plymouth’s Planning Commission, 2nd by VanderMark. Motion Carried.*

PATROLMAN’S REPORT: Rittenhouse reported that the patrolmen have the trucks ready as they are predicting 8”-11” of snow. They continue to paint the walls of the shop, Rittenhouse stated that scaffolding is needed.

TRID/TRIS: After a discussion on which road the town board would like to put in an application for the Local Road Improvement

Program TRIS grant, it was decided that Brockman Road is in desperate need of a larger culvert on that road. *Motion was made by VanderMark to apply for TRIS for the Brockman Road culvert, 2nd by Manson. Motion Carried.*

ARPA (AMERICAN RESCUE PLAN ACT): No action Taken

BUILDING/DRIVEWAY/CAMPING PERMITS/ROAD RIGHT-OF-WAY PERMIT/SURVEY MAPS/PLOT PLANS/FIRE SIGNS/CEMETERY LOTS: None

ADJOURNMENT: *Motion was made by VanderMark to adjourn the regular board meeting at 6:58, 2nd by R Manson. Motion Carried.*

Herek declared the meeting adjourned.

Meeting Adjourned.

Respectfully submitted,

Betty Manson, Clerk