

**Town of Plymouth**  
**W9902 State Road 82, Elroy, WI 53929**

**Minutes of Regular Monthly Board Meeting**

**April 12, 2021**

**6:00p.m. —7:10p.m.**

**Town Officials Present:** Chairman Lee Herek; Supervisors—Debra Parrish and Travis Schultz; Clerk—Betty Manson and Treasurer—Linda Leverenz.

**Town Officials Absent:** None

**Others Present:** Patrolmen—Roger Rittenhouse.

**Guests:** Robert Manson.

**CALL THE MEETING TO ORDER:** Herek called the regular monthly board meeting to order at 6:00p.m.

**PLEDGE OF ALLEGIANCE:** Pledge of allegiance was recited by all present.

**VERIFICATION OF POSTING:** Betty Manson verified that she had properly posted at 3 public places within the town of the April 12, 2021 meeting.

**APPROVAL OF AGENDA IN ANY ORDER:** *Motion was made by Schultz to approve the agenda in any order, 2nd by Parrish. Motion Carried.*

**PUBLIC INPUT:** None

**MINUTES:** *Motion was made by Parrish to approve the regular town board meeting minutes held on March 8, 2021 as presented, 2<sup>nd</sup> by Schultz. Motion Carried.*

**READING OF THE TREASURER'S REPORT:** Leverenz read the Treasurer's March 2021 financial reports:

The board instructed Treasurer to maintain a balance not to exceed \$250,000.00 in any one bank account.

**REVIEW VOUCHERS.** B Manson stated that there are no new additional vouchers for review.

**PAYMENT OF MONTHLY VOUCHERS:**

*General Account:*

17 Checks: #9491—#9507

3 EFTs: #599--#601

Payroll: 11 Checks: P1750—P1760

Totaling: \$30,126.61

*Royal Bank Prime Flex Acct:*

1 EFT #602 transfer to General Acct

Totaling: \$30,000.00

LGIP (Local Government Investment Pool)

No Activity

*Motion was made by Parrish to approve payment to the above vouchers as presented, 2<sup>nd</sup> by Schultz. Motion Carried.*

**TREASURER'S REPORT:** *Motion was made by Schultz to approve March 2021 Treasurer's report as presented, 2<sup>nd</sup> by Parrish. Motion Carried.*

**PATROLMAN'S REPORT/ROAD TOUR/WEIGHT LIMITS:** R Rittenhouse reported that the men had painted the bathroom, done some ditch bank mowing, took wings off both trucks, took post off grader. Gravel roads look good, but many areas of seal coat roads are damaged. Truck #1 needs the oil changed and Wayne will take to Windsor to get that done. Truck # 1 needed 3 new batteries. Truck #2 has a regenerate problem.

**ROAD TOUR:** The board set the date of Tuesday, April 27 at 6:15am to go on the road tour.

**WEIGHT LIMITS:** The board instructed the town workers to pull the weight limit signs tomorrow (April 13, 2021).

**MOWING OF CEMETERIES:** Yard Effects will mow both Fowler's and Zion Cemeteries for a total of \$275.00/time. *Motion was made by Parrish to approve Yard Effects to mow both Fowler's and Zion Cemeteries for a total of \$275.00/time, 2<sup>nd</sup> by Schultz. Motion Carried.*

**COVID RELIEF PACKAGE:** Manson stated that ARPA (American Relief Plan Act) is a covid relief package that will come directly from the Federal Government. The Town is estimated to receive \$59,013.76. There will be more information available at a later date as to what this money may be used for.

**RESOLUTION SETING FEES FOR RECORDS:** B Manson stated that a resolution is needed to set fees for records. *Motion was made by Schultz to adopt Resolution 2021-108 Setting Fees for Records, 2<sup>nd</sup> by Parrish. Roll Call was taken by B Manson: Schultz—*

*Aye; Parrish—Aye; and Herek—Aye. Motion Carried.*

**FIRE & EMS:** Herek stated that the Elroy Ambulance has major issues staffing the ambulance during the daytime hours. They continue to look for EMT's to hire at this time.

**BUILDING/DRIVEWAY/CAMPING PERMITS/ROAD RIGHT-OF-WAY PERMIT/SURVEY MAPS/PLOT PLANS/CEMETERY LOTS:**

**Cemetery Deeds:**

---Charles V Swartz and Judith K Swartz Lot 51 of Addition to Fowler's Prairie Cemetery. *Motion was made by Parrish to approve this Cemetery Deed, 2<sup>nd</sup> by Schultz. Motion Carried.*

---Kevin C Rickby—Debbie G Klipstein as guardian Lot 60 of Mt Zion Cemetery. *Motion was made by Parrish to approve this Cemetery Deed, 2<sup>nd</sup> by Schultz. Motion Carried*

**Building Permits:**

--Timothy and Kristin Guelig to construct a 24' x 36' garage located at N4857 Oak Valley Ln. *Motion was made by Parrish to approve this building permit, 2<sup>nd</sup> by Schultz. Motion Carried*

--Jared and Jolene Marquart to construct a new home located at W9789 Skandinava Ln. *Motion was made by Parrish to approve this building permit, 2<sup>nd</sup> by Schultz. Motion Carried*

--Richard Preuss to construct a 24' x 30' shed located at N2671 Kelly Ln. *Motion was made by Parrish to approve this building permit, 2<sup>nd</sup> by Schultz. Motion Carried.*

--Greg and Heidi Stalsbery to construct a 30 x 50' addition to shed located at W8684 Suldal Rd. *Motion was made by Parrish to approve this building permit, 2<sup>nd</sup> by Schultz. Motion Carried*

**ITEMS TO BEPUT ON NEXT MONTH'S AGENDA:** 2021 road projects, Town of Fountain salt and ARPA.

**ADJOURNMENT:** *Motion was made by Parrish to adjourn the regular board meeting at 7:10p.m, 2<sup>nd</sup> by Schultz. Motion Carried.*

Herek declared the meeting adjourned.

Meeting Adjourned.

Respectfully submitted,

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Betty Manson, Clerk